

## NOTICE OF SPECIAL GENERAL MEETING

Tōtara Hospice | Te Kahu Pairuri o Tōtara  
In person or Via Zoom

A Special General Meeting is called for Wednesday 23 October 2024 at 7pm  
To be held at the premises of Tōtara Hospice, 140 Charles Prevost Drive, The Gardens

As a requirement of our Charitable status with the Charities Commission, we are required to review the Constitution every three years.

The business of the SGM is to adopt the amendments to the Constitution, by a resolution to be passed by at least three quarters of those Friends of Hospice present.

Copies of the Constitution will be made available upon your confirmation of attendance.

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## NOTICE OF ANNUAL GENERAL MEETINGS

In person or Via Zoom

Tōtara Hospice | Te Kahu Pairuri o Tōtara - 42<sup>nd</sup> Annual General Meeting  
The Tōtara Foundation - 20<sup>th</sup> Annual General Meeting

Will be held on Wednesday 23 October 2024  
in the Francis Fennell Conference Centre, Totara Hub,  
140 Charles Prevost Drive, Manurewa  
following the SGM

Nominations are invited for the election of members to the  
Board of Trustees of Tōtara Hospice.

Trustee nomination forms are available from the returning officer:  
Gayleen Staunton phone 640 0257 or email [gayleen.staunton@hospice.co.nz](mailto:gayleen.staunton@hospice.co.nz)

Nominations must be received no later than Wednesday 16 October 2024

*RSVP your attendance to Gayleen Staunton phone 640 0257  
or email [gayleen.staunton@hospice.co.nz](mailto:gayleen.staunton@hospice.co.nz)*

Drinks and nibbles will be available at the conclusion of the AGM  
Zoom link will be sent upon confirmation of attendance if requested